



Pringle House Eco Primary School NPC
 Farm Hangklip 559/62
 Off Clarence Drive
 P.O. Box 306
 Pringle Bay
 7196

Tel: 028 273 8853
 E-Mail: admin@pringlehouse.org
 Website: www.pringlehouse.org

Application for Admission

Department of Education Registration Number: 13/3/1/334

NPC Registration Number: 2018/260911/08

OFFICE USE ONLY:

EMIS NUMBER:		DATE OF ENROLMENT:
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CHILD'S DETAILS: (Please complete)

SURNAME:			
FIRST NAMES(S)			
GENDER	MALE <input checked="" type="checkbox"/> M	FEMALE	<input checked="" type="checkbox"/> F
ID NUMBER		DATE OF BIRTH	/ /
NATIONALITY		HOME LANGUAGE	
NO OF CHILDREN IN THE FAMILY		POSITION OF THIS CHILD (EG 1 ST , 2 ND ?)	
RELIGION		RACE	
HOME ADDRESS			
CITY		AREA CODE	
POSTAL ADDRESS		AREA CODE	
HOME TEL		MOBILE	
PROPOSED DATE OF ADMISSION			
PREVIOUS/PRESENT GRADE AND SCHOOL if applicable)			
NAME OF PRINCIPAL OF PREVIOUS/PRESENT SCHOOL			

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MEDICAL DETAILS:

GIVE DATE AND NAME OF ANY OPERATIONS THE CHILD HAS HAD			
UNDERLINE ILLNESS(ES) CHILD HAS BEEN IMMUNIZED AGAINST:			
TUBERCULOSIS (BCG), DIPHTHERIA, WHOOPING COUGH, TETANUS, MEASLES, MUMPS, POLIOMYELITIS			
ALLERGIES			
FAMILY DOCTOR			
PHONE NUMBER		CELL	

PARENT(S)/GUARDIAN(S) DETAILS:

	APPLICANT	SPOUSE/PARTNER
TITLE		
SURNAME		
FIRST NAME		
RELATIONSHIP		
ID NUMBER		
OCCUPATION		
DEPARTMENT		
WORK ADDRESS		
WORK TELEPHONE		
	APPLICANT	SPOUSE/PARTNER
CELL PHONE		

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EMAIL ADDRESS		
MARITAL STATUS		
IF DIVORCED/SEPARATED or SINGLE, TICK LEGAL GUARDIAN: Mother <input type="checkbox"/> Father <input type="checkbox"/>		

PARENT/PERSON RESPONSIBLE FOR FEES?

..... Signature

Full Name (print please)

IN CASE OF A CHANGE IN MARITAL STATUS WHO WILL BE RESPONSIBLE FOR FEES?

..... Signature

Full Name (print please)

Responsible persons, other than the parents, who can be contacted in emergency and are permitted to collect the child from the school...

DETAILS	CONTACT: 1	CONTACT: 2
NAME IN FULL		
RELATIONSHIP		
ADDRESS		
<u>CONTACT NUMBER</u>		
HOME		
WORK		
CELL		

OTHER INFORMATION OF WHICH THE SCHOOL SHOULD BE AWARE? –CONFIDENTIALITY WILL BE MAINTAINED:

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TERMS AND CONDITIONS

Applications for admission to Pringle House Eco School must be made to the Principal by the parent(s)/guardian(s) of the learner. The Principal shall admit any learner provided she is satisfied that the learner meets the admission criteria.

The precise application of the admission criteria shall remain within the discretion of the School Governing Body.

Conditions apply in cases where learners are admitted for a trial period.

No pupil who qualifies for admission according to the admission requirements will be refused admission on grounds of race, culture or religious belief.

Learners admitted to the school need to be sufficiently proficient in English so as not to prejudice their ability to progress academically.

I/WE ACCEPT AND AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

1. This form is no guarantee of admission to the School, but merely ensures that the application will be considered and if appropriate my child's name will be placed on the waiting list.
2. The Admission Fee, Book Levy and the first month's fee are payable 7 calendar days before first day of admission to the School. The School requires that fees are paid up as soon as confirmation of acceptance has been given. No pro rata rates for learners joining during the month. Full monthly fees are charged. Refer to Fee Structure on the website.
3. School fees are calculated and payable over **11 months**, from January to November.
4. **All** monies paid in are non-refundable.
5. **All** fees are payable **in advance** by the 7th of each month. **Learners with outstanding fees are not permitted to attend school.**
6. **Two full calendar months' notice in writing** is required for the withdrawal of the child, otherwise the equivalent fee (2 full calendar month's fee) will be charged.
7. Legal action will be instituted should my/our account be in arrears or I/we fail to give 2 full calendar months' written notice and/or fail to pay the equivalent fee of (2) two full calendar months
8. Should legal action be instituted I/we will be liable for legal charges on an attorney own client scale, including, but not limited to collection commission and tracing agent charges.
9. I/we will be liable for interest, calculated at 2% per month on all overdue accounts – due dates are set by the school.

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10. I/we hereby nominate my/our *domicilium citandi et execandi*, the address reflected on the face hereof under the heading Home Address.
11. Parent(s)/guardian are automatically members of the parent body and as such are requested to take an active part in the School's activities.
12. On accepting a place for my/our child(ren) at Pringle House Eco School, I/we undertake to support the School in all its endeavours.
13. The School has my/our permission to call my child's doctor and/or have my child hospitalized should the circumstances warrant it.
14. In the event of my child requiring any medical and/or hospital treatment, I/we accept liability for the payment of such treatment and furthermore agree to indemnify the School in full respect of all such costs.
15. It is my/our responsibility to notify the School in writing of any changes to the details given on this form so that all records can be kept up to date.
16. I/we are willing to assist/support with special projects/fund raising, i.e. My School, Auction, etc.
17. Parents who have any objections against any photographs of their child(ren) or themselves used in any of our printed/electronic or other ECD publications/media need to notify the school in writing. I/we do not object to any photographs of my child(ren) used in publications linked to the School
18. PHES do not guarantee that Grades 6 and 7 will be taught every year. The SGB will re-evaluate the situation, year by year, whether there will be enough learners to warrant a teacher for the next year.

This application must be accompanied by the following documents as part of the application (please tick the boxes applicable):

Certified copy of Birth Certificate of child
Immunization records of the child
Or a letter stating that you as parents(s) have chosen not to immunize despite government legislation.
If the learner has a foreign passport, a copy of their study permit or parent(s)' temporary residence visa
Certified Copy of parent(s) / guardian (s) ID
Proof of Address
Transfer card from previous school (on admission)

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A copy of the front and back copy of medical aid card
Any and all previous Psychological Assessment Reports relating to my child
This application for admission and any subsequent acceptance of my child to
the school will be reconsidered in the case where important, relevant
information, which should have been brought to the school's attention,
were deliberately withheld by parent.

APPLICANT _____ SPOUSE/PARTNER _____
(Signature) (Signature)

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